

## CONSTITUTION

### 1. Title

- 1.1 The Association shall be known as New Forest Hospital Radio and will be affiliated to the National Association of Hospital Broadcasting Organisations.

### 2. Object

- 2.1 The object of the Association shall be to relieve the sickness, infirmity and old age amongst persons in Lymington New Forest Hospital and nearby care or nursing homes by providing a local broadcasting service.
- 2.2 In furtherance of the above objective, but not further or otherwise, the Association may:
- (a) Provide regular programmes of local interest to patients in the aforesaid Hospital or homes.
  - (b) Raise funds and invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise, provided that the Executive Committee shall not undertake any permanent trading activities in raising funds for the said object.

### 3. President

- 3.1 There shall be a PRESIDENT, who will be expected to represent the Association in all-important matters, particularly in liaison with the Hospital Authorities at local and regional level. He/she will be prominent in fund raising presentations and will normally preside at the A.G.M. (He/she will be an ex-officio member of the Executive Committee). Persons eligible for the Presidency will be nominated by the Committee and will be elected by the members at the A.G.M. for a maximum period of three years. He/she will be eligible for re-election at the expiry of the period of Office.
- 3.2 The Association may if it wishes adopt a PATRON. The Patron shall be adopted annually at the AGM.

### **4. Officers**

- 4.1 There shall be four Officers, elected annually by the members at the A.G.M. These shall be: Chairman, Vice-Chairman, Secretary, Treasurer.

### **5. Management**

- 5.1 The Management of the Association shall be vested in an Executive Committee, (none of whom shall be paid employees of the Association).
- 5.2 The Committee shall have a maximum of ten members as follows: The four elected Officers, together with six other members of the Association.
- 5.3 The six other members shall be elected at the A.G.M. and will serve for one year with eligibility for re-election. The Committee shall have the right to co-opt members.
- 5.4 The Committee has the power to fill any vacancy that may arise.
- 5.5 The Committee shall meet at regular intervals as determined by the Chairman. There shall be a minimum of six meetings during the Year.
- 5.6 The Committee may invite to their meetings, in an advisory capacity, members of other organisations or public bodies.
- 5.7 No Committee Meeting shall be without a Quorum of five members, one of whom shall be the Chairman or Vice-Chairman.
- 5.8 The A.G.M. shall be held at some date, determined by the Committee, normally during the last quarter of the year. A Statement of the Audited Accounts will be available at the meeting. The Agenda shall be distributed to all the members at least 14 days prior to the meeting.

### **6. Membership**

- 6.1 Membership of the Association shall be open to persons or bodies interested in furthering the object of the Association or participating in its organisation but no person or body shall be a member unless his, her or its membership has been accepted by the Committee. Likewise, the Committee has the absolute discretion to cancel membership for whatever reason.
- 6.2 A member shall pay an annual subscription determined by the membership annually at the AGM. Subscriptions will be due on the 1<sup>st</sup> January each year and failure to pay within thirty days will result in exclusion from the Association

- 6.3 Any member, who has given exceptional service to the Association over a period of time, may on nomination by the Committee, be elected to an Honorary Vice-Presidency.
- 6.4 Any member who has given continued valuable service to the Association over a period of time may, on nomination by the Committee, be elected to be an Honorary Member.

## 7. Finance

- 7.1 (a) Monies received by, or on behalf of, the Association shall be applied to further the Association and for no other purpose.
- (b) Funds will be deposited in a manner approved by the Committee. Cheques are to be signed by the Chairman, or Vice Chairman, and the Treasurer.
- (c) The Treasurer shall keep proper Accounts of the finances of the Association.
- (d) The Accounts shall be audited annually, prior to the A.G.M, by a qualified Auditor who shall be appointed by the Committee.
- 7.2 No individual member of the Association shall at any time knowingly accept financial reward or payment of any kind as an inducement to broadcast any material whatsoever.

## 8. Dissolution

- 8.1 If the Executive Committee by a simple majority decide at any time that, for good reason it is necessary or advisable to dissolve the Association, it shall call a meeting of all full members of the Association. *Notice shall be given to full members 21 days prior to the meeting date*, stating the terms of the Resolution to be proposed thereat. If such proposal be resolved by a 75% majority of those members present, and voting at the meeting, the Executive Committee shall have the power to dispose of any Assets held by, or in the name of, the Association. Any Assets remaining after satisfaction of any proper debts and liabilities shall be transferred to some charitable organisation(s) whose objects are similar to those of the Association.

## 9. Alterations to the Constitution

- 9.1 Any proposal to alter the Constitution must be delivered in writing to the Chairman not less than 28 days before the date of the Meeting which is first to be considered and copies of such proposals must be distributed to all members eligible to attend

not less than 14 days before the date of the Meeting. An alteration will require a majority vote of two-thirds of those present voting. Voting shall be by a show of hands (unless a ballot is required) by a simple majority. No alteration may be made to the clause Object, this clause, or the Dissolution clause. No alteration may be made which would cause the Association to cease to be a charity at law.

28<sup>th</sup> November 2013